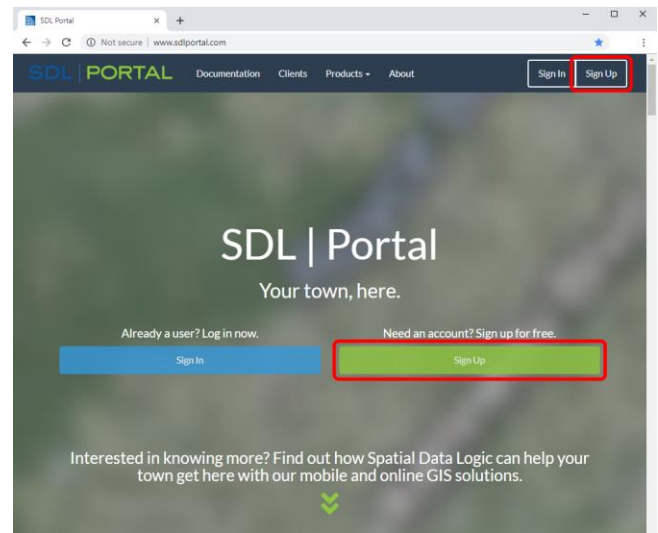


Getting started with **SDL | PORTAL** for Toms River Township!

To create an account with
Toms River's SDL Portal, first visit:
www.sdlportal.com/

Select either of the two Sign Up
buttons located on the home page.



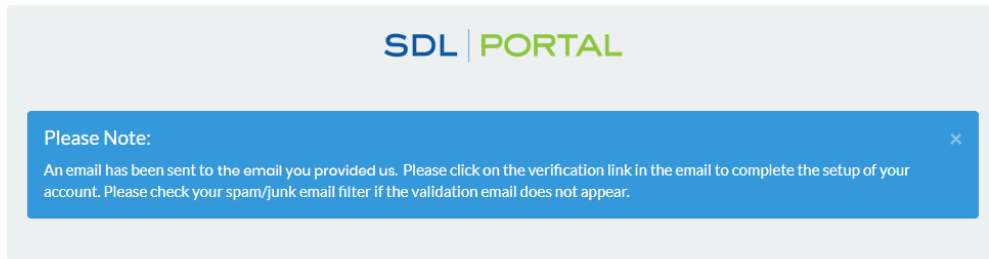
This will bring you to the
“Create your Account” page.

You will need to provide your
Email, create a User Name and
Password and provide your
first and last name.

*Please note that all Emails
and User Names must be unique.
You will not be permitted to use an
Email or User Name already
associated with another account.

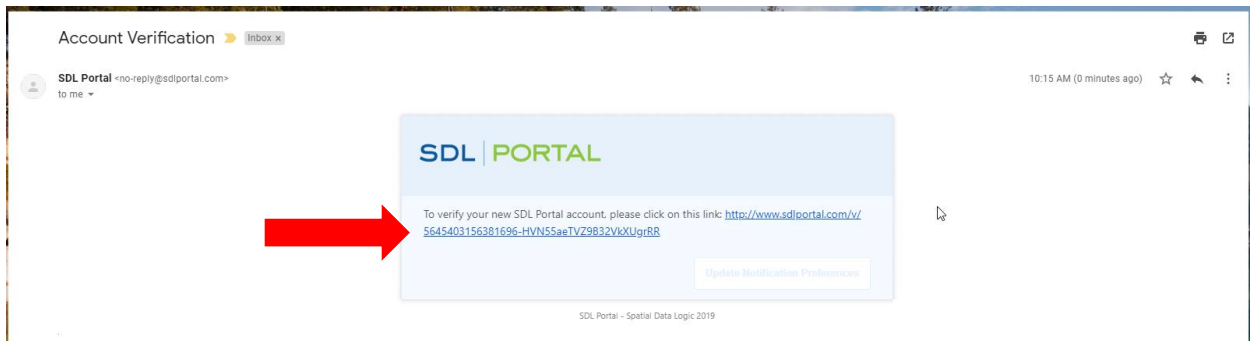
As you type out the town,
a drop-down list will appear
and provide all possible towns.

Select **Toms River**
and click “Create Account”.

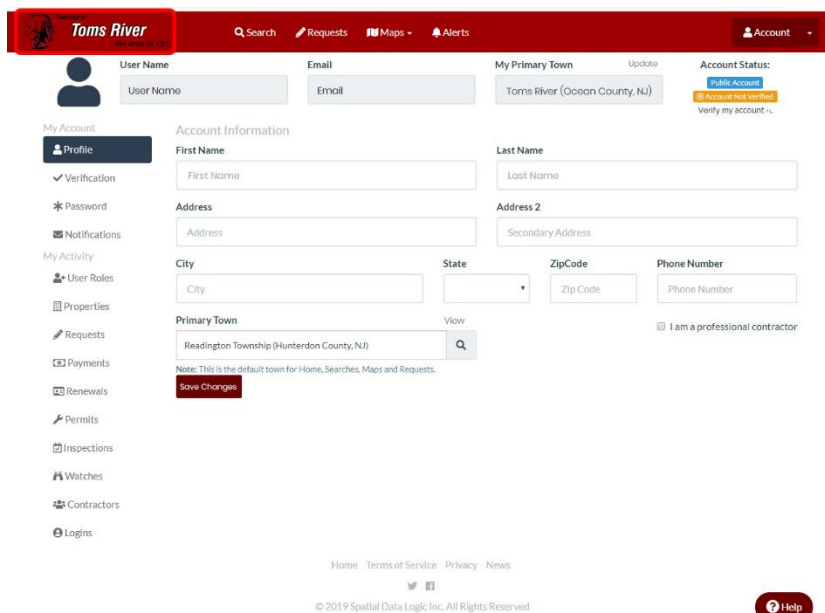


After selecting “Create Account”, you will see the screen shown above. This will prompt you to verify your account. To do so, check the email account you provided for an email from SDL Portal titled “Account Verification” and click the link provided. The email will look like the one shown below.

*Be sure to check your spam folder if you do not receive this email within 5 minutes.



After selecting the link provided in the email above, you will be directed back to your SDL Portal Account Page, shown below.



Here, you will be able to complete the rest of your Account Information. You have now created your Toms River SDL Portal account!

To visit Toms River’s Homepage click the town name found in the upper left-hand corner of the screen.